

To the Hall Director
Fondazione Collegio San Carlo
Via San Carlo, 5 - 41121 Modena
ITALY

APPLICATION FORM A.Y. 2019/20

Name	Surname
Place of birth	Date of birth
Address	City
State/Province	Country
ZIP code	Phone number
Cell phone number	E-mail address
Department	University
University course to attend	

TO BE TESTED FOR ADMISSION to the *Collegio Universitario* of the *Fondazione Collegio San Carlo* of Modena.

THE UNDERSIGNED DECLARES under his/her own responsibility that he/she:

- is immune from diseases that do not permit life in a community;
- has had no prior criminal convictions.

THE UNDERSIGNED ATTACHES:

- ID documents and Italian fiscal code;
- family status;
- foreign language certifications;
- learning agreement;
- transcript of records of all exams taken, with their dates and related scores;
- any other title, diploma, certificates, etc.;
- two passport photos.

THE UNDERSIGNED ASKS that all communication be made to the above address and engages to communicate any future changes.

MOTIVATIONS for which asking for admission:

PLACE AND DATE _____

SIGNATURE _____

INFORMATION ON THE PROCESSING OF PERSONAL DATA AND REQUEST FOR CONSENT

Pursuant to art. 13 of Regulation (EU) 2016/679, we hereby inform you that your personal data will be processed in the manner described below.

Data controller and Data protection officer

The Data controller is Fondazione Collegio San Carlo (also, the Foundation) with registered offices at via San Carlo 5, Modena, tel. +39 059.421221, fax +39 059.421280, e-mail privacy2004@fondazionesancarlo.it.

The contact details of the Data protection officer are as follows: Via San Carlo 5, Modena, tel. +39 059.421211, fax +39 059.421280, e-mail dpo@fondazionesancarlo.it.

Purposes of processing

Following specific consent, your personal data will be processed:

1. to register with the Collegio (Hall) and manage and implement the learning activities offered by the Collegio, for payment of the fee, for the implementation of disciplinary proceedings and for access to the services (including the catering service);
2. for purposes relevant to the institutional objectives of the Foundation and for the promotion of its activities via publication of your image, obtained from video shot or photographs taken during you stay in the facilities of Fondazione Collegio San Carlo, on the website of the Foundation and in its official profiles on the principal social networks and in the information materials prepared by Fondazione Collegio San Carlo (call for applications, printed brochures...).

Lawfulness of processing

Your personal data will only be processed after your specific consent.

Communication of your personal data for the purposes indicated in point 1 is necessary in order to register with the Collegio and, accordingly, registration will not be possible if your data is not provided.

Should you deny consent for the processing of your personal data for the purposes indicated in point 2 above, the processing described therein will not be carried out, but you will still be registered with the Collegio.

Recipients of your personal data

Your personal data may be communicated to parties within or external to the Data Controller, such as consultants, professionals and suppliers of services, which will be used by the Data Controller solely to achieve the purposes described above, as well as to bodies, public administrations, competent public institutions and any other parties that must be informed pursuant to the regulations in force from time to time, having regard for the legal status and objectives pursued by the Foundation.

Following specific consent, your personal identification details and image, obtained from video or photographs, may be disseminated via the website of Fondazione Collegio San Carlo and via its official profiles on the principal social networks, as well as included in the information materials prepared by the Foundation (call for applications, printed brochures...).

Retention period

Your personal identification details, data for the verification of admission requirements and data about your university studies will be retained indefinitely for record purposes.

Your contact details will be retained for 10 years after the end of your relationship with the Collegio.

The special categories of personal data (information about your state of health) will be retained for a period of 6 months after the end of your stay at the Collegio.

The data contained in rankings or reports prepared by the Foundation will be retained indefinitely.

Rights of interested parties

You may request the Data Controller at any time for access to your personal data and its rectification or erasure, or for the restriction of processing that relates to you; additionally, you may object to the processing of your data or request its portability. You are also entitled to revoke the consent given at any time, without prejudice to the lawfulness of processing based on the consent given prior to its revocation. Furthermore, you are entitled to complain to the Data Protection Ombudsman (Garante).

EXPRESSION OF CONSENT

The undersigned, _____, student at the Collegio of Fondazione Collegio San Carlo

- gives
- denies

consent for the processing of his/her personal data, including special categories of personal data, by Fondazione Collegio San Carlo in order to register with the Collegio and manage and implement the learning activities offered by the Collegio, for payment of the fee, for the implementation of disciplinary proceedings and for access to the services (including the catering service) in the manner indicated in the information provided;

- gives
- denies

consent for the dissemination of his/her image via the website of Fondazione Collegio San Carlo, its official profiles on the principal social networks and the information materials prepared by Fondazione Collegio San Carlo (call for applications, printed brochures...).

Modena,

SIGNATURE
